

ADDENDUM NO. 1

**GREENFIELD 2024 CDBG WATER METER REPLACEMENT
CITY OF GREENFIELD**

Project #: G-2025-1

CURRENT BID OPENING DATE/TIME– April 23rd, 2026, at 1:00 PM, CST

TO: ALL PROSPECTIVE PROPOSERS

FROM: Rye Engineering, PLC

DATE: April 20, 2026

This Addendum #1 is for clarification. Please see the below questions and answers that were addressed during the bidding process.

Question 1: Are the meters intended to be 5/8" x 3/4" meters or 3/4" x 3/4" meters?

Answer: The meters to be installed for the "3/4" Water meter" is a 5/8" x 3/4" meter.

Question 2: Are meters installed inline or on setters? Please provide approximate percentages.

Answer: 100% on setters.

Question 3: Please confirm the total number of meters to be replaced (furnish items line 1&2 suggests 1164 meters vs install line items 3&4 ≈ 1,145 meters, please confirm actual installation quantities).

Answer: Meters to be replaced are what calls out to be replaced in the Bid form. 1,133 5/8"x3/4" and 12 2" meters. The rest are for the shelf.

Question 4: For meters supplied by contractor, will storage be provided to the contractor to store the purchased materials?

Answer: Yes, the City will Provide a place for storing the pallets of meters in their shop.

Question 5: What materials will contractor need to provide outside the meters, e.g. meters boxes and Lids, Yokes, Curb stops, check valves, setters and Saddles etc.?

Answer: No material is expected to be required, but the Contractor is to ensure each meter in the contract gets replaced. If that requires additional fittings, then that is the contractor's responsibility. The contractor is expected to visit and look at the job prior to bidding.

Question 6: What meters are currently present?

Answer: A mixture of Master meters, Badger meters, and Census.

Question 7: Are confined space procedures required for pit/vault installations?

Answer: Not Applicable. No Confined spaces.

Question 8: Are meters primarily located indoors or outdoors? How many percentages of meters are located indoors vs outdoors?

Answer: All of them are outdoors.

Question 9: Are any meters located in pits or vaults? If so, please provide estimated quantities.

Answer: None are located in pits or vaults. All are in meter boxes.

Question 10: Are Meter Interface Units (MIUs) required?

Answer: No

Question 11: Will the City coordinate access with property owners, or is this the contractor's responsibility?

Answer: The City will inform customers via social media and water bill prior to work beginning. It is not expected to have to notify each property owner, but if something does arise, it is the contractor's responsibility

Question 12: How should leaks, damaged services, or malfunctioning meters discovered during replacement be handled?

Answer: It is the contractor's Responsibility to change the meter regardless of the condition.

Question 13: Are there template access agreements or notification forms available?

Answer: No

Question 14: If the contractor is responsible for scheduling appointments with residents, please confirm what type of notification is required, Door hangers, email or call notifications?

Answer: N/A see 11's response.

Question 15: Are there known access constraints, restricted properties, or special populations requiring accommodation?

Answer: Plastic Products will be the only property needed, special scheduling due to their water usage and downtime.

Question 16: Are there any anticipated language (English, Spanish, Chinese etc.) or cultural barriers requiring outreach accommodations?

Answer: No.

Question 17: Is there a required resident notification protocol before and after replacement?

Answer: N/A see 11's response.

Question 18: How will the contractor document consent and homeowner engagement?

Answer: N/A see question 11's response

Question 19: Will there be integration with any billing or customer information systems?

Answer: No billing integration will be from the allowance in the bid form from the manufacturer.

Question 20: What data must be collected per installation (e.g., GPS coordinates, pre/post photos, serial numbers, meter readings)?

Answer: Contractor shall at a minimum have a spreadsheet of the address, Meter SN for previous meter, Previous Meter's reading, Picture of the Previous Meter, New Meter SN, Picture of new Meter installed, and any notes. Engineer can provide a spreadsheet template if necessary.

Question 21: Will digital submission suffice for compliance records, or are paper backups required?

Answer: Digital is fine.

Question 22: Is there a required data collection platform?

Answer: No.

Question 23: Will the City provide access to a database or software system?

Answer: No.

Question 24: Is exit testing for the old meters required? If so, who provides it?

Answer: Not Required.

Question 25: Is testing required after installation (e.g., flow verification, AMI communication validation)?

Answer: The Contractor shall ensure that the meter is functioning properly and according to the specifications.

Question 26: Is the contingency allowance provided to cover installation for unknown conditions or additional work or only AMI setup?

Answer: No contingency regarding installation. For setup and integration only. Installer shall build any contingency necessary into their bid.

Question 27: Are licensed plumbers required for meter/service replacements?

Answer: Bidder shall be a licensed General Contractor. All work performed will be the responsibility of the GC.

Question 28: Please confirm anticipated Notice to Proceed timeline following Bid Submission?

Answer: After the bids are opened, we anticipate to award the contractor within 30 days of the bid opening. Then the NTP will be issued as soon as contracts are signed, etc. Possibly another 30 days.

Question 29: Are there required production rates (meters per day/week)?

Answer: That is up to the contractor. The calendar days in the bidding documents shall be the allowed time to complete the project.

Question 30: Are there daily or weekly work-hour restrictions (e.g., nights, weekends, holidays?)

Answer: Work to only be performed during business days and working hours. Specific requests to work later / earlier will be looked at on a case-by-case basis.

Question 31: Will the project be phased geographically or by priority areas?

Answer: Meters shall be replaced by meter route and coordinated with the Owner

Question 32: Will a list of service addresses and/or GIS mapping be provided?

Answer: There is a list of services addresses in the Appendix of the Project Manual.

Question 33: Please provide the estimated number or percentage of meter replacement locations that will require traffic control measures (e.g., lane closures, flagging, or roadway work).

Answer: Shouldn't be any. If traffic control is necessary, Owner will assist.

Question 34: Regarding "Extra Digging" identified on Bid Items, please confirm if Hand digging or machine digging is anticipated.

Answer: There is no digging anticipated on the project. There will be no change orders issued for digging on the project.

Question 35: Please provide the estimated distribution (percentage or quantities) of required surface restoration associated that requires restoration including but not limited to: grass/sod, asphalt pavement, and concrete (sidewalk/curb).

Answer: There is not an estimate on this. If the contractor disturbs areas, they are expected to restore them.

Question 36: If available, please also indicate whether restoration quantities are included in the bid items or are to be considered incidental to meter installation.

Answer: No, they shall be included in the contractor's bid if they think it is necessary.

Question 37: What permits are required, and who is responsible for obtaining them?

Answer: No Permits Required.

Question 38: What inspection and approval process will be used (City, Engineer, CEI)?

Answer: The engineer will have an RPR (Resident Project Representative) on site during construction. He is to approve all installations. Owner also has the right to approve or reject installs if done improperly.

Question 39: Please provide any available tax-exempt certificate for material purchases.

Answer: No tax exemption due to the Contractor purchasing the meters.

Please complete acknowledgement of receipt of this addendum and email the response to mwesterman@ryeengineering.com. Likewise, please put acknowledgement of this addendum on the bid form.

** End of Addendum No. 1 *

Acknowledgment of receipt:

_____ (Company Name)
 _____ (Signature)
 _____ (Date)

